

POLICE



DEPARTMENT

KERALA

**No. E1(a)-46252/2018/W**

District Police Office,  
Wayanad  
spwynd.pol@kerala.gov.in  
04936202525  
Dated. 28-11-2018

**TENDER NOTICE No. 03/2018**

Sealed Tenders are invited under 2 bid system (technical and financial bids) for the supply of PHOTOSTAT MECHINE for the use of various police stations in , Wayanad Dist. from eligible vendors. The tenders must be reached this office on or before 12 Noon on 14/12/2018.

SL No	Tender No.	Name of item	Quantity required	EMD	Cost of Tender forms in Rs.	Cost of Tender forms (Duplicate) in Rs.	Date and Time of Tender opening	Date, Time and Place of Technical Evaluation
01	03/2018	Photostat Mechines(restricted to Rs.55000/-each).(Total=275000) LASER,A3,DUPLEX,NETWORK-MULTIFUNCTION PRINTER.	5 Nos.	2750	700+100(GST)	350+50(GST)	14/12/2018 at 3 PM	16/122018 at 11 am at District Police Office, Wayanad

**General**

- 1.The Bidder should be a reputed Original Equipment Manufacturers (OEM) or authorized dealer of OEM, who is having an Authorization Certificate from the OEM to participate in the tender at Kerala Police and Certificate from the OEM for sales and service.
2. One Bidder cannot represent two suppliers/OEMs or quotes on their behalf in a particular tender.
3. The OEM/Bidder should have a well equipped service Centre functioning in InWayanad Dist/nearest Districts to cater immediately after sales requirement. Copy of service Centre details must be enclosed along with tender document.(Preferably bidder should have a service Centre in Wayanad Dist/ Nearest Districts.)
4. The bidder should have a valid GST registration. Copy of GST registration certificate should be enclosed along with the tender.
5. The bidder should have valid GST Index Number. Copy of GST Index Number allocation letter should be enclosed along with the tender.
6. The Bidder must fulfill the following minimum qualification criteria to prove the tecno commercial competence and submit the documents in support therof:
  - a). Valid Authorization letter from the OEM to attend this particular Tender.
  - b). Certificate of Registration/Incorporation Certificate of the Bidder.
  - c). Last 3 year's financial status of the Bidder's/P&L and Balance Sheet/audit report of last 3 years.
  - d).The bidder (authorized dealer/distributor) should have the dealership/ distribution ship for at least 3 (three) continuous consecutive years with the OEM.
  - e).The Bidder has to submit a Warrantee Certificate along with invoices.
  - f). The bidder/manufacturer should have a minimum of 3 years exprience in the Manufacture/supply of same OEM products and related accessories for Kerala Police/any Kerala Government organization.

**Conditions**

1. The Tender should be super scribed with Tender Number and name of the store item and to be addressed to The District Police Chief,Kalpetta North, Wayanad 673122 Pin, Kerala.Late Tenders will not be accepted.
2. The tenders should be submitted in two separate parts containing Technical and financial bids in separate sealed envelopes clearly super scribed and should be put



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together in a large envelope, all envelopes sealed and super scribed with "Tender No. and name of item". If any offer contains technical bids and financial bids together in one envelope, such offers shall be rejected outright.

3. Tenders of the offers received with requisite EMD or Bid Security will be opened on 14/12/2018 at 3 pm and Technical Evaluation bid opened on 16/12.2018 at 11 am in the presence of the authorized representatives of the firm who may be present at that time. All tenders received without EMD will be rejected, outright. All prices quoted should be inclusive of all levies and taxes.

4. Intending Tenderers may, on application to the District Police Chief, Kalpetta North, Wayanad obtain requisite tender forms on which the tenders should be submitted (Application for the tender form should be accompanied by a cash remittance of 700 + 100 /- (GST) and duplicate tender form of 350 + 50/-(GST), which is the price fixed for a form/set of forms which is not refundable under any circumstances. The tender forms are non transferable.) or download the tender forms from the Kerala Police website www.keralapolice.gov.in. The Tenderer who download forms should submit the required tender value as Demand Draft along with the tender.

5. Earnest Money Deposit (EMD) should be furnished along with the Tender. EMD may be submitted either in crossed Bank Drafts/Treasury Savings Bank Deposits/Government Promissory Notes/Bank Guarantee or National Saving Certificates drawn in favour of the District Police, Chief, Kalpetta North, Wayanad. The name of the firm and Tender number should be mentioned in the reverse side of the EMD and Tender cost. Firms which are exempted from furnishing EMD should produce a copy of relevant authorized document for verification. Without EMD, the Tenders will be rejected.

6. Specifications and list items of each tender shall be obtainable from the District Police, Chief, Kalpetta North, Wayanad during working hours of office or from the police website as mentioned above. The firms should also furnish the detailed specifications, make brochures, Test Report from Govt. Laboratories/Agencies (wherever possible) technical support network in Kerala etc. of the equipments along with the tenders. The Tenders without detailed specifications of quoted items, Brochures, make etc are liable to be rejected forthwith. The Tenders without separate envelope and not super scribing the Tender number will be rejected.

7. As the items are urgently required, the selected bidder will have to supply the item without loss of time, preferably within five days.

8 . Sample will be submitted free of cost whenever necessary, which would be returned only after the supply is effected. The firms should be ready to show live demonstration of technical equipments at their own risk and cost.

9. Police department is not liable to send any individual communication. Police Department is not responsible to return the samples after verification. The rates quoted should be valid and firm till 31/03/2019.

10. The District Police, Chief, Kalpetta North, Wayanad is empowered to reject any tender without assigning any reason.

11. For any further clarification please contact District Police Office, Wayanad (04936 202522)

  
KARUPPASAMY R IPS  
Superintendent of Police

- To : Director General of Police, SCRB, Pattom, Thiruvananthapuram (with C/L) for publishing the same in the website.
- Copy To : 1. The Superintendent, Government Press, Thiruvananthapuram for publishing in Kerala Gazette. 2. Public Relations Officer, Kalpetta for publishing in leading daily newspapers. 3. The State Police Chief, Kerala, Thiruvananthapuram (with C/L) for information. 4. The Inspector General of Police, Kannur Range, Kannur (with C/L) for information. 5. All District Police Chiefs and Commandants for publicity. 6. Assistant Commandant DHQ, Wayanad for necessary action and vide publicity.

